

## ENTRY FORMS

Here are the entry forms for Arrangement, Pressed Plant, Jewelry, and Horticulture and Orchid Classes.

- Requests for any additional entry credentials for helpers should be submitted on a separate sheet mailed with your paper entry form or e-mailed to [FSWebReg@pennhort.org](mailto:FSWebReg@pennhort.org). **The names of all helpers must be included with your request; please state why you need assistance.**
- Remember: You can check the spelling of plant names online using the Flower Show Botanical Database. See below for details.

## ONLINE REGISTRATION FOR HORTICULTURE AND ORCHID CLASSES

Once again, you have the option of filling out your **Horticulture and Orchid** entry form online using the FSWebReg process instead of the entry form in this section.

FSWebReg will be available from December 15, 2011, through January 31, 2012. See below for information about how to get started.

Here are a few features:

- Enter classes that repeat on different days with one step and two clicks.
- Check the spelling of botanical names from the official Flower Show database of over 17,000 plants.
- Move 2011 entries to 2012 (if you entered in 2011).
- Fill in botanical names for your entries using "auto-fill."
- Receive e-mail confirmation of your entries each time you Submit them.

You can view and download the *FSWebReg User's Guide* from the Flower Show website (<http://www.theflowershow.com/Exhibits/ccinfo.html>) beginning in mid-December. For a printed copy, send an e-mail to [FSWebReg@pennhort.org](mailto:FSWebReg@pennhort.org)

### IF YOU ENTERED THE FLOWER SHOW IN 2007 OR LATER

- If you entered the Horticulture or Orchid classes in 2007 or thereafter, you have already chosen a username and password or have been assigned a username and password. If you have forgotten your username and/or password, please contact [FSWebReg@pennhort.org](mailto:FSWebReg@pennhort.org), and your username and password will be e-mailed back to you within three to five business days. Then download the *User's Guide* and follow the directions for logging in.

### IF YOU ENTERED PRIOR TO 2007 BUT NOT LATER

- If you entered the Horticulture or Orchid classes prior to 2007 but not since then, you have already been **assigned** a username and password. Please send an e-mail to [FSWebReg@pennhort.org](mailto:FSWebReg@pennhort.org), and your username and password will be e-mailed back to you within three to five business days.

### IF YOU HAVE NEVER ENTERED THE FLOWER SHOW

- If you have **never** entered the Philadelphia International Flower Show before, you will not yet have a username. Download the *User's Guide* and follow the directions for registering as a first-time exhibitor.

**Remember: If you have entered the Philadelphia International Flower Show previously, please do not sign up in FSWebReg as a "first-time user."** This will create a duplicate record in our system and make it more difficult to keep track of your entries and awards over the years. Send an e-mail to [FSWebReg@pennhort.org](mailto:FSWebReg@pennhort.org) to receive your username and password.

### USING THE FLOWER SHOW BOTANICAL DATABASE

- The Flower Show Botanical Database lists the correct names of over 17,000 plants that have been entered in the Philadelphia International Flower Show. Botanical names are verified before and at the Show by nomenclature checkers who make sure that the names are up to date and are spelled and punctuated correctly. The database is updated frequently.
- To access the Botanical Database, go to <http://register.theflowershow.com/Botanicalview.aspx> You can also find a link on the Competitive Classes page (the same page that has the link to FSWebReg—see above).
- You will see a blank box labeled "Plant name." Begin to type in the name of a plant—names should appear after you have typed in three or more letters. Botanical names are alphabetized without regard to any quotation marks or any Xs indicating a hybrid.

# 2012 PHILADELPHIA INTERNATIONAL FLOWER SHOW

# ARRANGEMENT ENTRIES

To facilitate accurate record-keeping, please use the same form of your name on all entry forms.  
Please type or print clearly in black ink.

Name _____				
As you want it to appear on your entry cards		first	initial/middle	last
Address _____				
street		city		state zip code
Phone (____) _____		Fax (____) _____		Cell Phone (____) _____
e-mail _____				
Is this the first year that you have entered an Arrangement class in the Philadelphia International Flower Show? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Are you a member of PHS? <input type="checkbox"/> Yes <input type="checkbox"/> No				
➔ Garden Club/Horticultural Organization (if applicable) to receive sweepstakes points:				
_____				
Co-Exhibitor (if any) _____				
As you want it to appear on your entry cards		first	initial/middle	last
Address _____				
street		city		state zip code
Phone (____) _____		Fax (____) _____		Cell Phone (____) _____
e-mail _____				
Is this the first year that you have entered an Arrangement class in the Philadelphia International Flower Show? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Are you a member of PHS? <input type="checkbox"/> Yes <input type="checkbox"/> No				
➔ Garden Club/Horticultural Organization (if applicable) to receive sweepstakes points:				
_____				

Please list entries in order of preference. **Don't forget to include the bottom section of this form!**

Exhibitors are limited to **three** entries in Classes 100-132. With the prior approval of the Arrangement Class chair, you may make two entries on Opening Day (Saturday) or Wednesday, but only if one of the entries is in the Miniature Arrangement classes (119-124).

	Class Number	Class Day (S, M, W, F)	Class Title	OFFICE USE ONLY	
<b>Entry 1—First Choice</b>					
Second choice for <b>entry 1</b> , if first choice is filled					
Third choice for <b>entry 1</b> , if first and second choices are filled					
<b>Entry 2—First Choice</b>					
Second choice for <b>entry 2</b> , if first choice is filled					
Third choice for <b>entry 2</b> , if first and second choices are filled					
<b>Entry 3—First Choice</b>					
Second choice for <b>entry 3</b> , if first choice is filled					
Third choice for <b>entry 3</b> , if first and second choices are filled					

**(Optional) Please help us promote your exhibit in the Flower Show!** Local newspapers often ask about our exhibitors' occupations, other interests, etc. Please tell us something about yourself (e.g., student, scuba diver) that we can mention if asked:

➔ Enter by mail (including express service) or hand-delivery only; no phone, fax, or e-mail entries are permitted.

**Important: Requests for any additional entry credentials for helpers should be submitted on a *separate sheet* mailed with your entry form; please state why you need assistance. The names of the helpers must be included with your request.**

**Mail to: PHS, Attn.: Competitive Classes, 100 N. 20th St. - 5th Floor, Philadelphia, PA 19103-1495**

Received _____	Acknowledged _____	Credentials sent _____	Data entry _____
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